## HOW TO SURVIVE TABLE TOPIC SESSIONS

Motivational Strategies #4-6 - Manage Online Meetings Toastmasters International Melanie Mertens

#### AGENDA

- TABLE TOPICS FACTS
- THE WAY TO APPROACH
- FOUR STRATEGIES
- BEHAVIORAL TRAITS



TABLE TOPICS FACTS

I - Prepared topics of different styles
2 - Training for better impromptu speaking skills



I - Prepared topics of different styles
2 - Training for better impromptu speaking skills

3 - Mini speeches to get you started



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- TABLE TOPICS FACTS
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## DO IT IN FIVE STEPS

# I – Listen



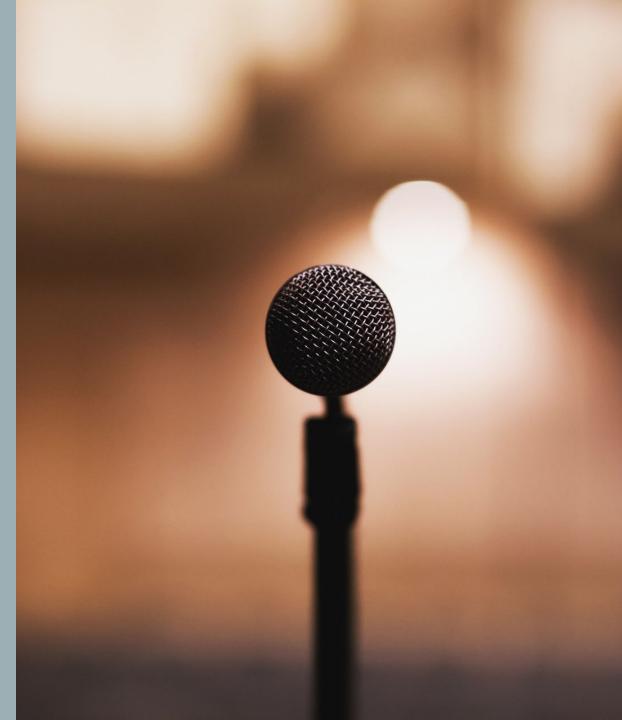
# I – Listen2 – Pause



I – Listen
2 – Pause
3 – Confirm



I – Listen
2 – Pause
3 – Confirm
4 – Tell



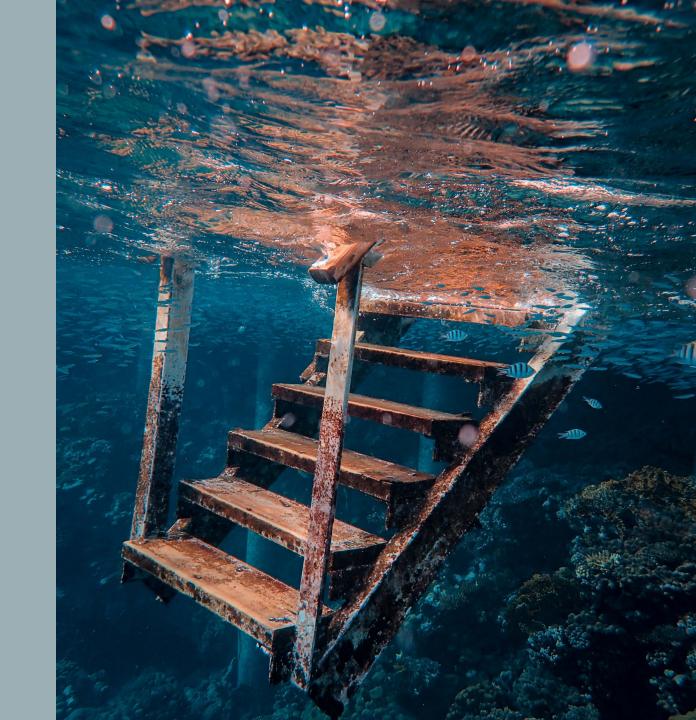
### DO IT IN FIVE STEPS

I – Listen 2 – Pause 4 – Tell 5 – End



## DO IT IN FIVE STEPS

I – Listen 2 – Pause 3 – Confirm 4 – Tell 5 – End



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# I – Express an opinion



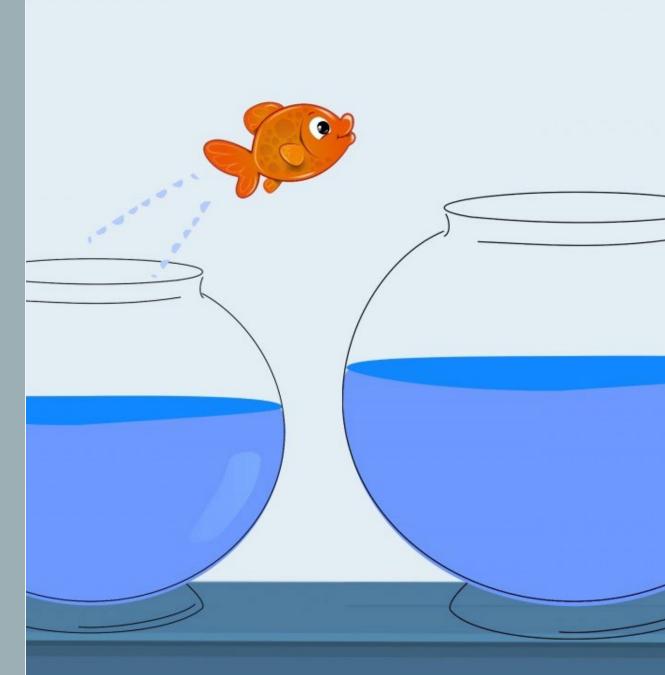
# I – Express an opinion 2 – Be a specialist



I – Express an opinion
2 – Be a specialist
3 – Talk about both sides



I – Express an opinion 2 – Be a specialist 3 – Talk about both sides 4 – Avoid the question

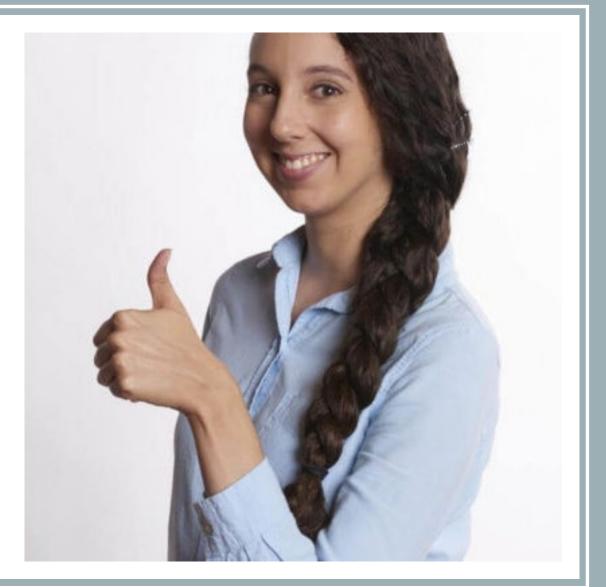


I – Express an opinion 2 – Be a specialist 3 – Talk about both sides 4 – Avoid the question



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#### IF THE STAGE IS YOURS

# I – Be confident



#### IF THE STAGE IS YOURS

# I – Be confident2 – Be brief



#### IF THE STAGE IS YOURS

I – Be confident
2 – Be brief
3 – Be sincere



#### SUMMARY

- REMEMBER THE FIVE STEPS
- CHOOSE A STRATEGY
- BE SMART AND YOURSELF





## AND PRACTICE!

#### RESOURCES

Five Steps Content based on material of <u>The Better</u> <u>Speaker Series</u> (see also file 273A\_Impromptu Speaking)

Strategies: https://cogitotoastmasters.com/2017/03/06/ 7-techniques-to-tackle-table-topics/

**Behavioral traits** Content based on material of The Better Speaker Series